

Service Provider Memorandum of Understanding Template 2017

IN THE COURT OF COMMON PLEAS Clinton County, Ohio

Memorandum of Understanding for the Establishment and Continuation of the You-Turn Recovery Docket between the Clinton County Court of Common Pleas and

(licensed treatment provider)

Scope and Nature

The Clinton County Court of Commons Pleas ("the Court",) has developed a specialized drug recovery docket, the "You-Turn" Recovery Docket, which has been certified by the Ohio Supreme Court. The docket is specifically designed for alcohol and drug dependent offenders charged with certain offenses in Clinton County who also meet enrollment criteria and are willing to participate in the respective docket. The Clinton County Adult Probation Department ("Court Services"), while an office of the Clinton County Court of Common Pleas, is a party to this Memorandum because it supplies one or more supervision officers to the docket.

Individually and collectively, the parties have come to understand the importance of developing a framework for diverting adult individuals with chemical dependency issues from the criminal justice system, if possible, and where not, developing systems and structures to manage these individuals more effectively in the respective systems.

The Court and the treatment agency have agreed to the need to integrate these efforts through a shared services model. The shared services approach would allow both court systems and the drug/alcohol treatment community to better leverage existing resources.

This Memorandum of Understanding seeks to state the scope and nature of efforts to better integrate these collective efforts and to assign roles and responsibilities for each organization in the planning and implementation of this effort.

The parties' goals include the following:

1. integrating information regarding treatment and services, to the extent legally permitted, to enable the Court and service providers to identify and treat individuals as early as possible and as effectively as possible;
2. coordinating and sharing services among the various parties to ensure clients receive the best possible service at the appropriate time.
3. creating a system of shared outcome metrics to ensure the effective application of services across systems. This would mean an individual would work toward the same outcomes regardless of the court system;
4. developing operational efficiencies that enable all systems to make the best use of available resources;
5. identifying and clarifying the reporting responsibilities of each party to the Memorandum; and
6. assisting individuals in taking personal responsibility for their own lives and choices.

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The efforts to develop a shared services model would have a number of important outcomes for Clinton County. These include:

1. reducing the recidivism of the chemically-dependent in the Clinton County adult criminal justice system;
2. increasing the availability of drug/alcohol services to chemically-dependent adult offenders;
3. building a cohesive process within the Clinton County community to support the docket; and
4. enabling docket participants to take personal responsibility for their own lives and choices.

Treatment agency will:

1. provide a staff member to attend twice-monthly status review hearings;
2. complete all reporting obligations for status review hearings 24 hours in advance;
3. maintain appropriate certifications to deliver treatment services; and
4. complete a professional clinical assessment within two weeks of the first appointment after learning a client is involved with the docket program.

Clinton County Adult Probation and/or Community Supervision will:

1. provide one or more supervision officers to the docket;
2. agrees to provide timely reports to the court and treatment agency; and
3. attends docket treatment team meetings and others pertaining to the docket.

Case manager will:

1. prepare a status review hearing roster with appropriate individual statistical updates before each status review hearing;
2. coordinates and documents docket in accordance with best practices as determined by the Ohio Supreme Court and the National Association of Drug Court Professionals;
3. schedules twice annual meetings of the Advisory/Steering Committee, which includes members of licensed treatment providers, to monitor practices and performance of the docket;
4. gives full assistance and good faith efforts to meet all reporting requirements expected by the Ohio Supreme Court and other grant reporting bodies, as appropriate;.
5. attends any training specifically geared towards specialty docket courts; and
6. educates any new personnel to the docket standards.

Conflict Resolution

In the event there is a conflict or disagreement regarding the obligations under this Memorandum, the parties hereby commit to attempting resolution at the lowest administrative level appropriate to the issue. In the event that dialogue does not resolve the conflict, then the parties will put problems and/or concerns in writing to the signatories of this Memorandum.

